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## **INDEPENDENT ACCOUNTANTS' REVIEW REPORT**

To the Board of Directors of  
COPE Foundation, Inc.

We have reviewed the accompanying financial statements of COPE Foundation, Inc. (a not-for-profit organization) (the "Foundation") which comprise the statement of financial position as of December 31, 2023, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements (collectively referred to as the financial statements). A review includes primarily applying analytical procedures to management's financial data and making inquiries of Foundation management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Accountants' Responsibility***

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of COPE Foundation, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

### ***Accountants' Conclusion***

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

*We Wei & Co. LLP*

Flushing, New York  
November 12, 2024

**COPE FOUNDATION, INC.****STATEMENT OF FINANCIAL POSITION  
DECEMBER 31, 2023****ASSETS****Current assets:**

Cash and cash equivalents ( <i>Note 2</i> )	\$ 298,260
Contributions receivable ( <i>Note 2</i> )	10,000
Investments ( <i>Notes 2 and 5</i> )	310,546
Prepaid expenses	5,612

Total current assets	624,418
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Fixed Assets, net ( <i>Notes 2 and 3</i> )	21,674
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<b>TOTAL ASSETS</b>	<b>\$ 646,092</b>
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**LIABILITIES AND NET ASSETS****Current liabilities:**

Accrued expenses	\$ 63,857
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Total current liabilities	63,857
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<b>Net assets without donor restrictions</b>	<b>582,235</b>
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<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 646,092</b>
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See accompanying notes to financial statements.

**COPE FOUNDATION, INC.**

**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

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**SUPPORT AND REVENUE:**

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Foundation and corporate grants	\$ 59,021
Contributions	123,200
Program service fees	100,000
Fundraising events, net of expenses	219,903
Government grant – Employee Retention Tax Credit, net	82,766
Investment income, net of unrealized gain	24,346

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<b>TOTAL SUPPORT AND REVENUE</b>	<b>609,236</b>
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**EXPENSES:**

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Program services	344,941
Fundraising	43,849
Management and administrative	48,969

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<b>TOTAL EXPENSES</b>	<b>437,759</b>
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<b>CHANGE IN NET ASSETS</b>	<b>171,477</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>410,758</b>

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<b>NET ASSETS, END OF YEAR</b>	<b>\$ 582,235</b>
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See accompanying notes to financial statements.

**COPE FOUNDATION, INC.****STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<b>Program Services</b>	<b>Management and Administrative</b>	<b>Fundraising</b>	<b>Total</b>
Officer salaries	\$ 80,367	\$ 9,455	\$ 4,728	\$ <b>94,550</b>
Salaries	72,177	21,220	18,133	<b>111,530</b>
Support group facilitators	68,437	-	-	<b>68,437</b>
Payroll taxes/fringe benefits	19,721	2,738	2,040	<b>24,499</b>
Website	28,338	-	-	<b>28,338</b>
Camp Erin	43,308	-	-	<b>43,308</b>
Occupancy	11,300	-	-	<b>11,300</b>
Insurance	6,215	1,122	-	<b>7,337</b>
Office and supplies	1,283	2,654	141	<b>4,078</b>
Telephone	2,163	270	270	<b>2,703</b>
Shipping and postage	1,251	-	1,251	<b>2,502</b>
Advertising	6,945	-	802	<b>7,747</b>
Bank and credit card fees	-	-	4,539	<b>4,539</b>
Travel	197	-	589	<b>786</b>
Professional fees	-	11,510	11,356	<b>22,866</b>
Total expenses before depreciation	341,702	48,969	43,849	<b>434,520</b>
Depreciation	3,239	-	-	<b>3,239</b>
<b>TOTAL EXPENSES</b>	<b>\$ 344,941</b>	<b>\$ 48,969</b>	<b>\$ 43,849</b>	<b>\$ 437,759</b>

See accompanying notes to financial statements.

**COPE FOUNDATION, INC.****STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2023****CASH FLOWS FROM OPERATING ACTIVITIES:**

Change in net assets	\$ 171,477
Adjustment to reconcile change in net assets to net cash provided by (used in) operating activities:	
Depreciation	3,239
Gain on investments	(10,266)
Changes in operating assets and liabilities:	
(Increase) in contributions receivable	(10,000)
Increase in prepaid expenses	(24)
(Increase) in accrued expenses	9,613
<b>Net cash provided by operating activities</b>	<b>164,039</b>

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Sale of investments	57,211
Purchase of investments	(51,599)
<b>Net cash provided from investing activities</b>	<b>5,612</b>

<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>169,651</b>
<b>CASH AND CASH EQUIVALENTS – BEGINNING OF YEAR</b>	<b>128,609</b>
<b>CASH AND CASH EQUIVALENTS – END OF YEAR</b>	<b>\$ 298,260</b>

**SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:**

Cash paid during the year for:	
Interest expense	\$ -
Income taxes	\$ -

See accompanying notes to financial statements.

# COPE FOUNDATION, INC.

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

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### 1. ORGANIZATION

COPE Foundation, Inc. (“COPE”), a not-for-profit organization incorporated in 1999 in the State of New York, is a grief and healing organization helping parents and families living with the loss of a child. Started by bereaved parents, COPE now offers professionally led support groups in Suffolk and Nassau counties on Long Island, and in Manhattan in New York City, a grief support phone line, and monthly healing workshops including yoga, meditation, art, movement, music, and writing.

Founded in 1999, COPE has grown to now support children and teens who have lost a loved one, particularly through COPE’s Camp Erin® NYC, a free summer weekend therapeutic experience for children and parents who are grieving.

We have enhanced our bereavement services to youth and professionals in low-resourced communities. Our train-the-trainer model and child and youth focused coping skills groups provide needed care to families living in high-risk neighborhoods. Professional training and consultation for clergy, funeral homes, mental health professionals and school personnel are offered throughout the Long Island Region.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### **Basis of presentation**

The financial statement presentation follows the recommendation of the Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) Section 958-205, *Presentation of Financial Statements*. Under FASB ASC 958-205, net assets are classified based on the existence or absence of donor-imposed restrictions. Accordingly, COPE’s net assets and changes therein are classified and reported as follows:

*Without donor restrictions:* Net assets that are not subject to donor restrictions or the donor-imposed restrictions have expired.

*With donor restrictions:* Net assets that are subject to donor-imposed restrictions. These include net assets that are subject to time or purpose restrictions and donor restricted endowments. Assets with time or purpose restrictions are satisfied either by the passage of time or by actions of COPE. COPE currently does not have any net assets with donor restrictions.

## **COPE FOUNDATION, INC.**

### **NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023**

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#### **2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

##### **Basis of presentation (continued)**

Under applicable accounting standards, the net assets of COPE are considered to be without donor restrictions as of December 31, 2023.

##### **Cash and cash equivalents**

For the purposes of the statement of cash flows, COPE considers all demand deposits, money market funds on deposit with brokerage firms and highly liquid investments with original maturities of three months or less to be cash equivalents.

##### **Capitalization policy and depreciation**

Fixed assets are stated at cost, or if donated, at the approximate fair value at the date of the donation. Expenditures for repairs and maintenance are expensed when incurred. When fixed assets are sold or retired, the related costs and accumulated depreciation are eliminated from the accounts and any gains or losses are included in the statement of activities.

Depreciation is computed primarily using a method approximating the straight-line method based on the estimated useful lives of the related assets. Furniture and equipment are depreciated over five (5) years and the Labyrinth Memorial over fifteen (15) years.

##### **Revenue recognition**

COPE recognizes revenue in accordance with FASB ASC 606: Revenue from Contracts with Customers which was adopted during 2020. This Standard clarifies the principles for recognizing revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the Foundation expects to be entitled in exchange for those goods or services.

Grants and contributions that are nonreciprocal are recognized as revenue when the cash or securities are received. Program service fees are recognized in the period the services are provided. Revenues and other support are reported as increases in net assets without donor restrictions unless the use of the related assets is limited by donor-imposed restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expiration of temporary restrictions on net assets (i.e., the donor-purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets. Donor-imposed restrictions that are met in the same period they are received are recorded as without donor restrictions.

## **COPE FOUNDATION, INC.**

### **NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023**

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#### **2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

##### **Revenue recognition (continued)**

In January 2023, COPE applied for the Employee Retention Tax Credit (“ERTC”) which was established by the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The ERTC provides a refundable tax credit against certain employment taxes paid between March 2020 and September 2022. COPE received an ERTC of \$103,457 in July 2023, which will be accounted for as a conditional grant under FASB ASC 958-605. In addition, COPE paid commissions of \$20,691 to a third party in connection with the filing and receipt of the ERTC.

##### **Contributions**

COPE complies with FASB ASC 958-25, “Contributions Received.” Accordingly, COPE records contributions of cash and other assets when an unconditional promise to give is received from a donor. Contributions are recorded at the fair value of the assets received and are classified as net assets without donor restrictions or net assets with donor restrictions depending on whether the donor has imposed restrictions on the use of the asset.

COPE reports gifts of cash or other assets as net assets with donor restrictions if they are received with donor-imposed restrictions that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction or purpose restriction ends or is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and, reported in the statement of activities as net assets released from restrictions.

##### **Contributed services**

COPE receives donated services from unpaid volunteers who assist in running its activities and programs. No amounts have been recognized in the statement of activities since the criteria for recognition under FASB ASC 958-605, Revenue Recognition, have not been satisfied.

##### **Functional allocation of expenses**

The costs of providing the various programs and other activities have been summarized in the statement of functional expenses. Accordingly, certain costs require allocation on a reasonable basis that is consistently applied. Directly identifiable expenses are charged to programs and supporting services. Management and administrative expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of COPE. The allocated expenses include certain salaries, payroll taxes and office expenses which are allocated on the basis of estimates of time and usage.



## COPE FOUNDATION, INC.

### NOTES TO FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2023

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#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

##### Income tax status

COPE is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. COPE follows the provisions of FASB ASC 740-10-25. The provisions prescribe a recognition threshold and measurement attribute for the recognition and measurement of tax positions taken or expected to be taken in income tax returns and require that uncertain tax positions are evaluated in a two-step process. COPE does not believe that it has any material uncertain tax positions and the provisions of FASB ASC 740-10-25 resulted in no material liability for unrecognized tax benefits. COPE has filed for and received income tax exemptions in the jurisdictions where it is required to do so.

COPE files Internal Revenue Service Form 990, Return of Organization Exempt from Income Tax, as required. Currently, the 2020, 2021 and 2022 tax years are open and subject to examination by the taxing authorities. However, COPE is not currently under audit nor has the organization been contacted by any of the taxing authorities.

##### Use of estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### 3. FIXED ASSETS

At December 31, 2023 fixed assets consisted of the following:

Furniture and equipment	\$ 3,440
Labyrinth Memorial	54,823
	58,263
Less: accumulated depreciation	(36,589)
Fixed assets, net	\$ 21,674

Depreciation expense for the year ended December 31, 2023 was \$3,239.

## COPE FOUNDATION, INC.

### NOTES TO FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2023

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#### 4. PERMIT AGREEMENT

On October 31, 2017, COPE entered into a permit agreement with the County of Nassau to use and occupy county owned property known as Cedarmere, located in Roslyn, New York. The base fee of \$900 per month includes utilities. The property is to be used solely for administrative and general purposes including support group programs. The agreement which commenced on January 1, 2018, is on a month-to-month basis and may be terminated by either party providing 30 days' written notice of termination. The Foundation expensed \$10,800 for the year ended December 31, 2023 under this agreement.

#### 5. FAIR VALUE MEASUREMENTS

Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 820, *Fair Value Measurements and Disclosures*, defines fair value as the price that would be received upon sale of an asset or paid upon transfer of a liability in an orderly transaction between market participants at the measurement date and in the principal or most advantageous market for that asset or liability. The fair value should be calculated based on assumptions that market participants would use in pricing the asset or liability, not on assumptions specific to the entity.

FASB ASC 820 specifies a hierarchy of valuation techniques based upon whether the inputs to those valuation techniques reflect assumptions other market participants would use based upon market data obtained from independent sources (observable inputs). In accordance with FASB ASC 820, the following summarizes the fair value hierarchy:

- Level 1 Inputs: Unadjusted quoted market prices for identical assets and liabilities in an active market that COPE has the ability to access.
- Level 2 Inputs: Inputs, other than the quoted prices in level 1, that are observable either directly or indirectly.
- Level 3 Inputs: Inputs, based on prices or valuation techniques that are both unobservable and significant to the overall fair value measurements.

FASB ASC 820 requires the use of observable market data, when available, in making fair value measurements. When inputs used to measure fair value fall within different levels of the hierarchy, the level within which the fair value measurement is based on the lowest level input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable

**COPE FOUNDATION, INC.****NOTES TO FINANCIAL STATEMENT  
FOR THE YEAR ENDED DECEMBER 31, 2023****5. FAIR VALUE MEASUREMENTS (CONTINUED)**

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future values. Furthermore, COPE believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Carrying values of non-derivative financial instruments, including cash and cash equivalents and accrued expenses, approximated their fair values due to the short-term nature of these financial instruments. There were no changes in methods or assumptions during the year ended December 31, 2023.

Investments consist of the following at December 31, 2023:

	Level 1	Level 2	Level 3	Total
Mutual funds	\$ 152,363	\$ -	\$ -	\$ 152,363
Exchange traded products	135,770	-	-	135,770
Stocks	22,413	-	-	22,413
<b>Total investments</b>	<b>\$ 310,546</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 310,546</b>

The fair value of the above securities has been measured on a recurring basis using Level 1 inputs, which is based on unadjusted quoted market prices within active markets. There have been no changes in valuation techniques or related inputs.

The net investment gain during the year ended December 31, 2023 of \$24,346, was comprised of dividend and interest income of \$14,481 and an unrealized net gain on investments of \$9,865.

## COPE FOUNDATION, INC.

### NOTES TO FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2023

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#### 6. CONCENTRATION OF CREDIT RISK

##### Credit Risk

COPE maintains its cash account at a commercial bank. The cash account at the bank is insured by the Federal Deposit Insurance Corporation up to \$250,000. At December 31, 2023, COPE did not have a cash balance in excess of federally insured limits.

##### Market Value Risk

COPE invests funds in a professionally managed portfolio that contains various mutual funds and equity investments. Such investments are exposed to fluctuations in market value and credit risk. As a result, the investment balances reported in the accompanying financial statements may not be reflective of the portfolio's value during subsequent periods.

#### 7. LIQUIDITY AND AVAILABLE RESOURCES

COPE regularly monitors liquidity required to meet its operating needs and other contractual commitments, while striving to maximize the investment of its available funds. COPE has various sources of liquidity at its disposal that are not subject to donor or other contractual restrictions, including cash and investments.

For purposes of analyzing resources available to meet general expenditures over a twelve-month period, COPE considers all expenditures related to its ongoing activities of providing grief counseling and support to families, as well as the conduct of activities to support those services to be general expenditures. In addition to the financial assets available to meet general expenditures over the next twelve months, COPE anticipates collecting sufficient funds from operations to cover the remaining general expenditures.

Financial assets available for use within one year from December 31, 2023 to meet general expenditures are as follows:

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Cash and cash equivalents	\$ 298,260
Contributions receivable	10,000
Mutual funds	152,363
Exchange traded products	135,770
Stocks	22,413
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Total assets available	\$ 618,806

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## **COPE FOUNDATION, INC.**

### **NOTES TO FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2023**

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#### **8. RELATED PARTY TRANSACTIONS**

In 2023, COPE provided bereavement and healing services under a vendor agreement totaling \$100,000 as a community consulting partner of Molloy University. A director and officer of COPE is the Senior Director of Grants and Sponsored Programs at Molloy University.

#### **9. SUBSEQUENT EVENTS**

COPE has performed subsequent events procedures through November 12, 2024 which is the date the financial statements were available to be issued. There were no subsequent events requiring adjustment to the financial statements or disclosures except as noted below.